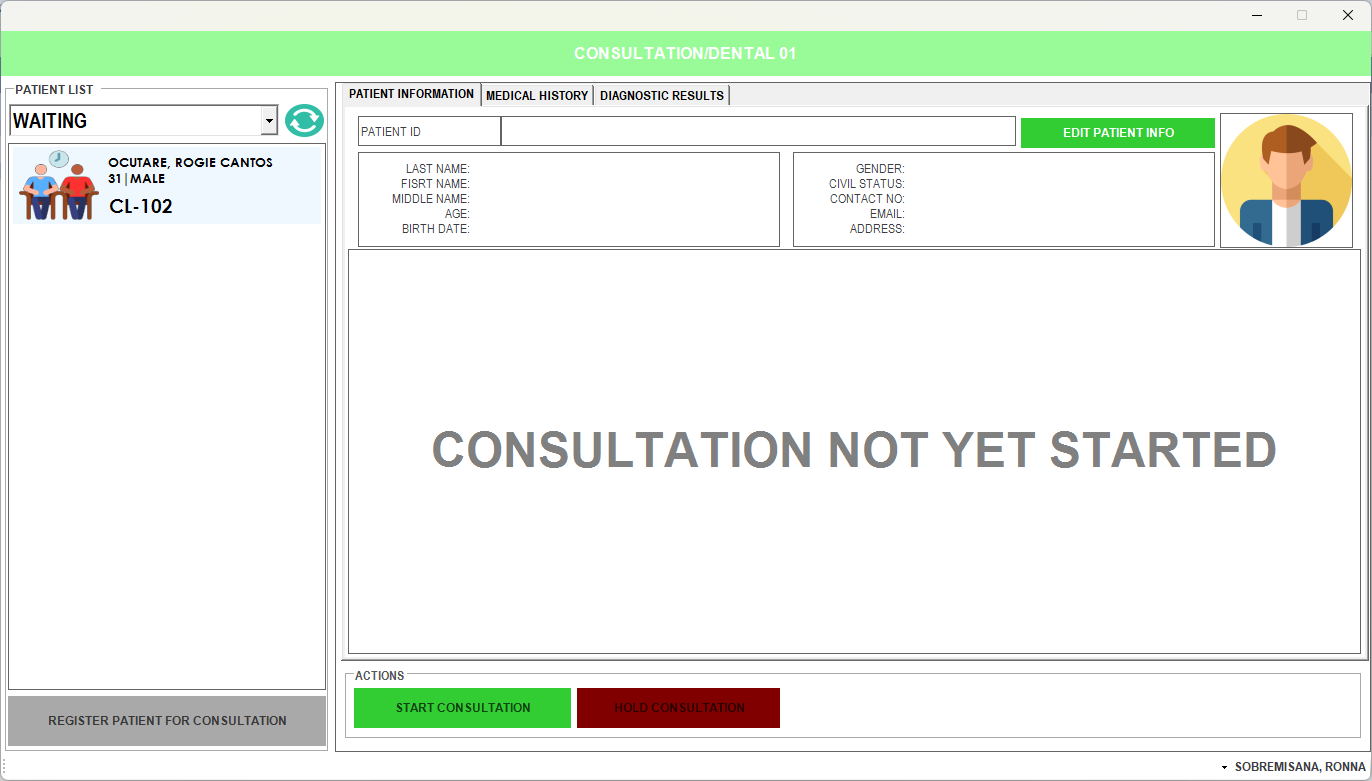
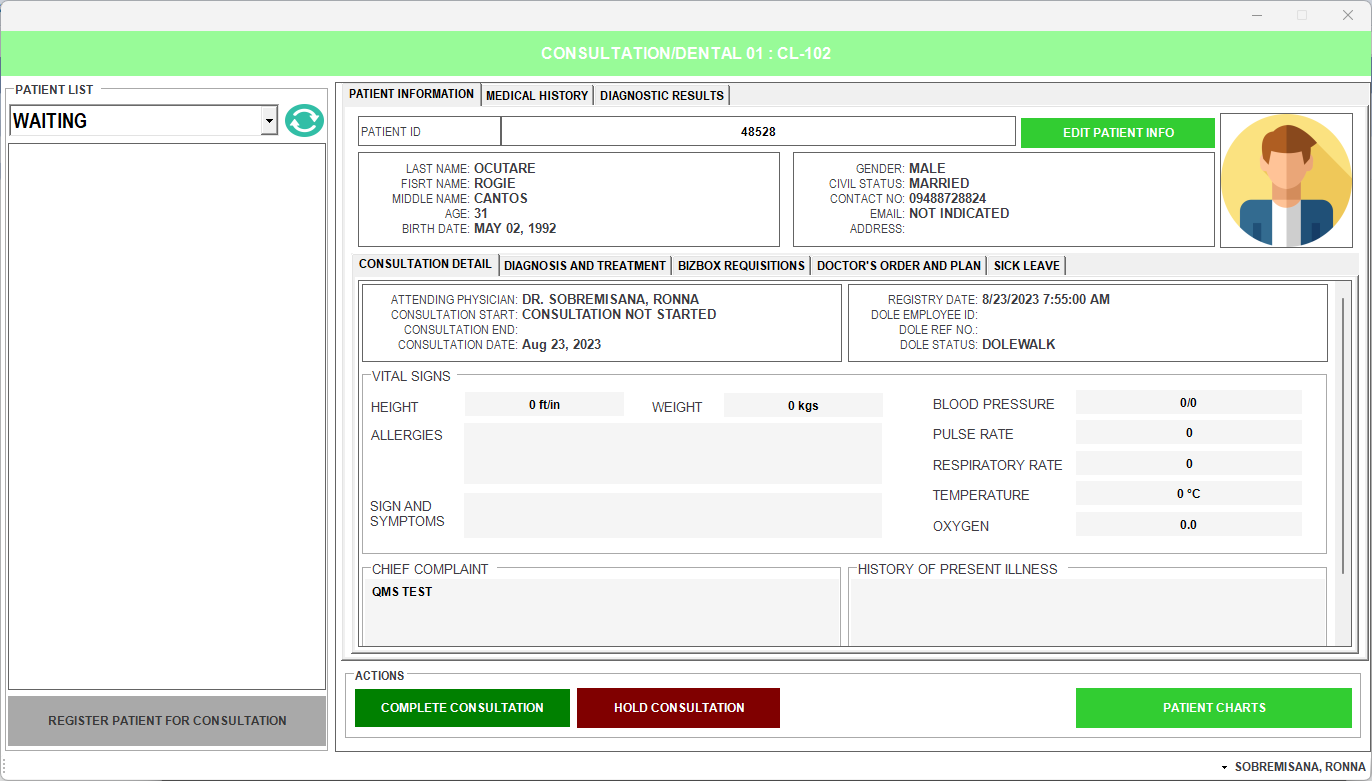
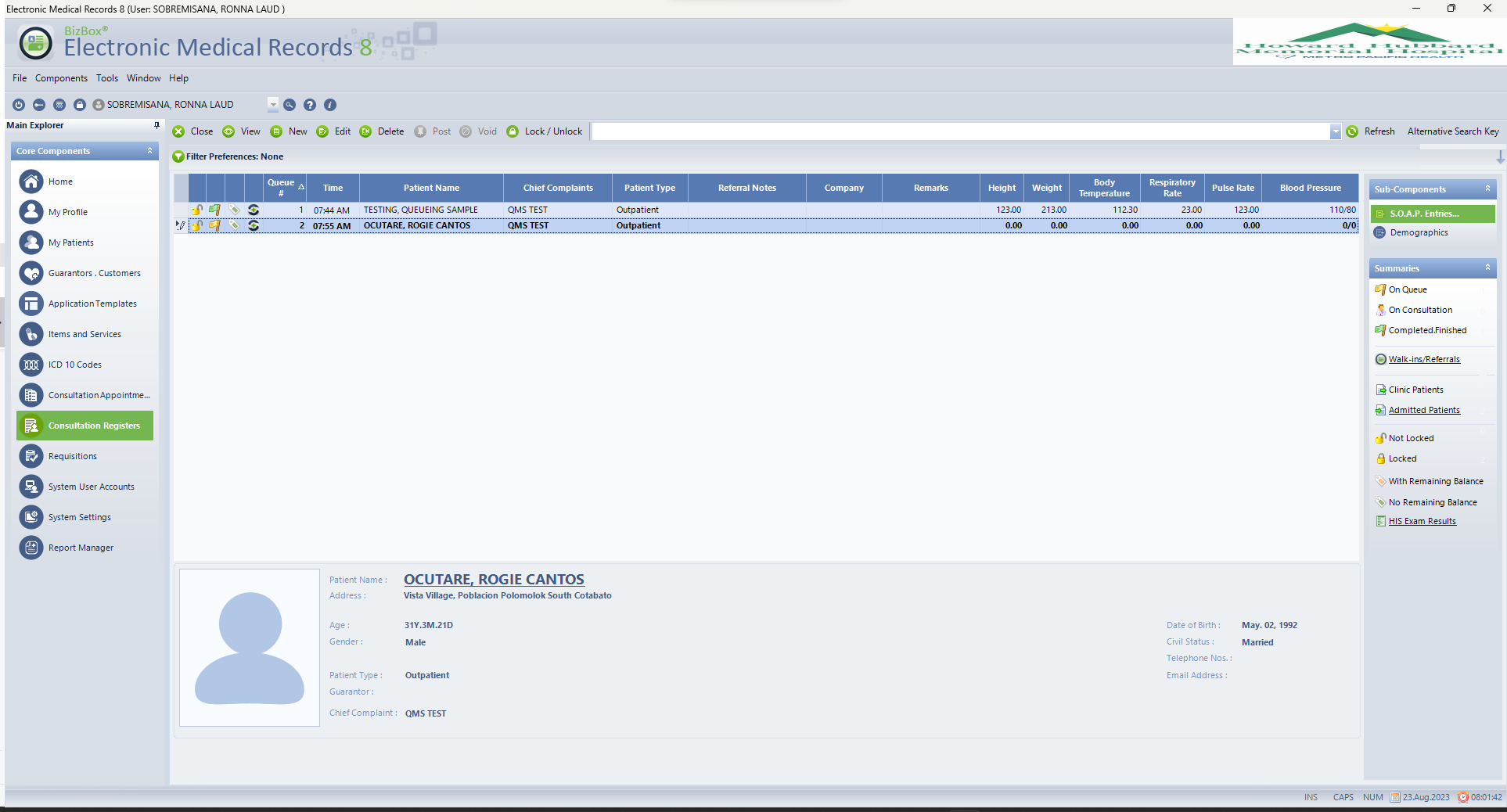
**OPEN EMR, HIS & QUEUING SYSTEM**

**STEP 1. QMS**

**SELECT THE PATIENT ON QUEUE THEN CLICK START CONSULTATION. THE PATIENT WILL HAND YOU A TICKET WITH THEIR NAME TO CONFIRM.**

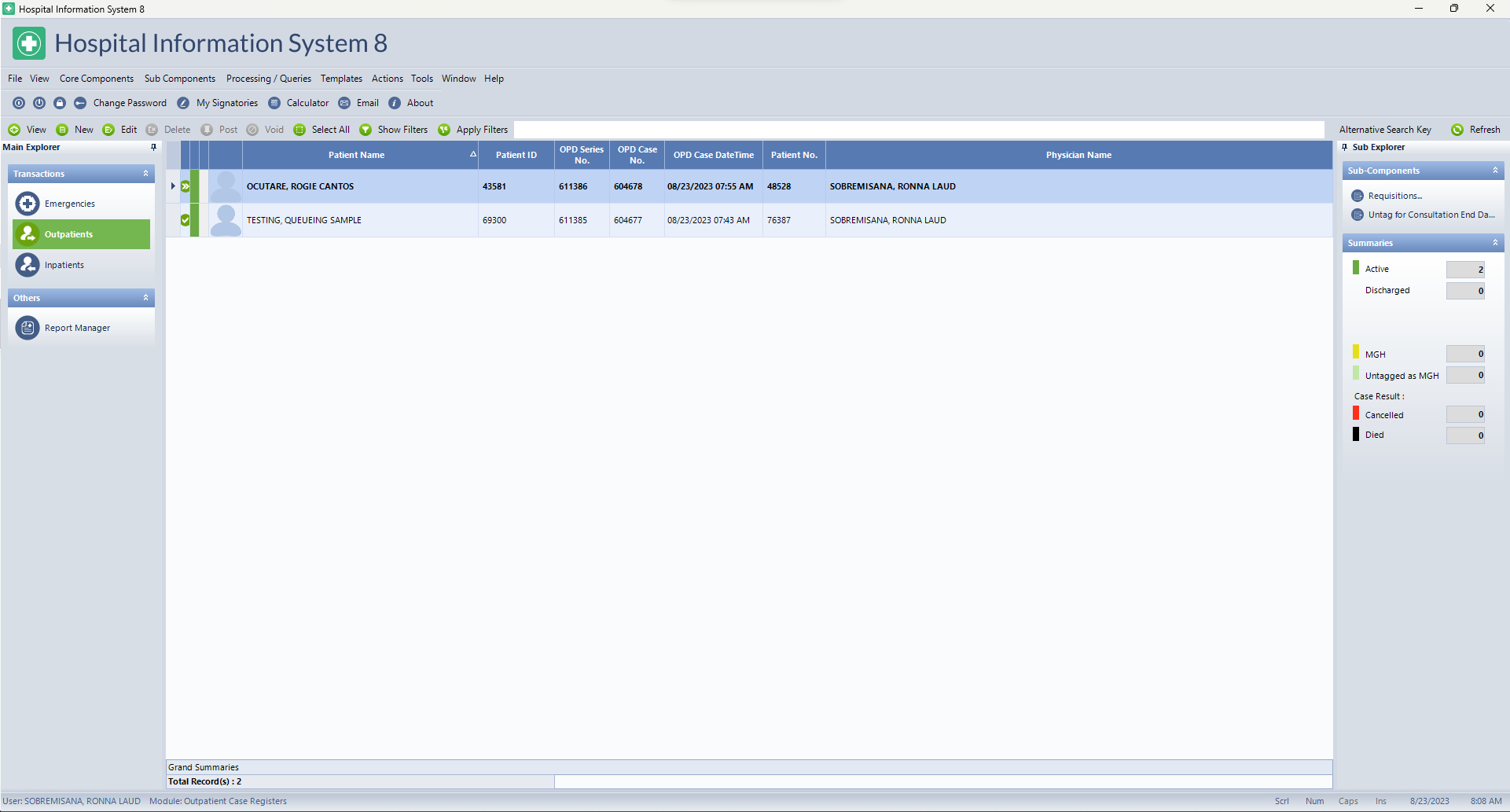
**PATIENT DETAILS WILL APPEAR**

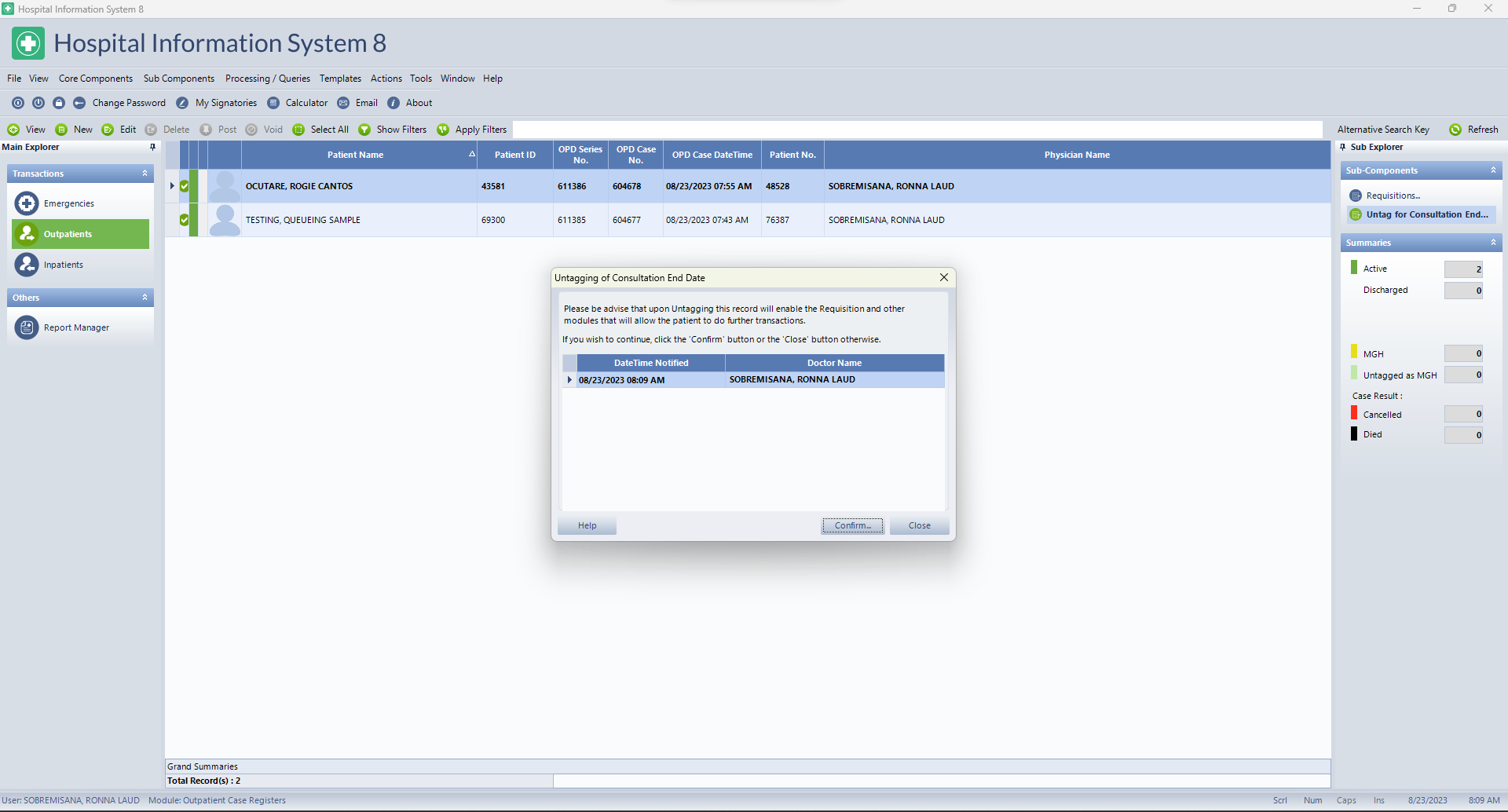
**GO TO ELECTRIC MEDICAL RECORDS (EMR)**

**CLICK S.O.A.P. ENTRIES**

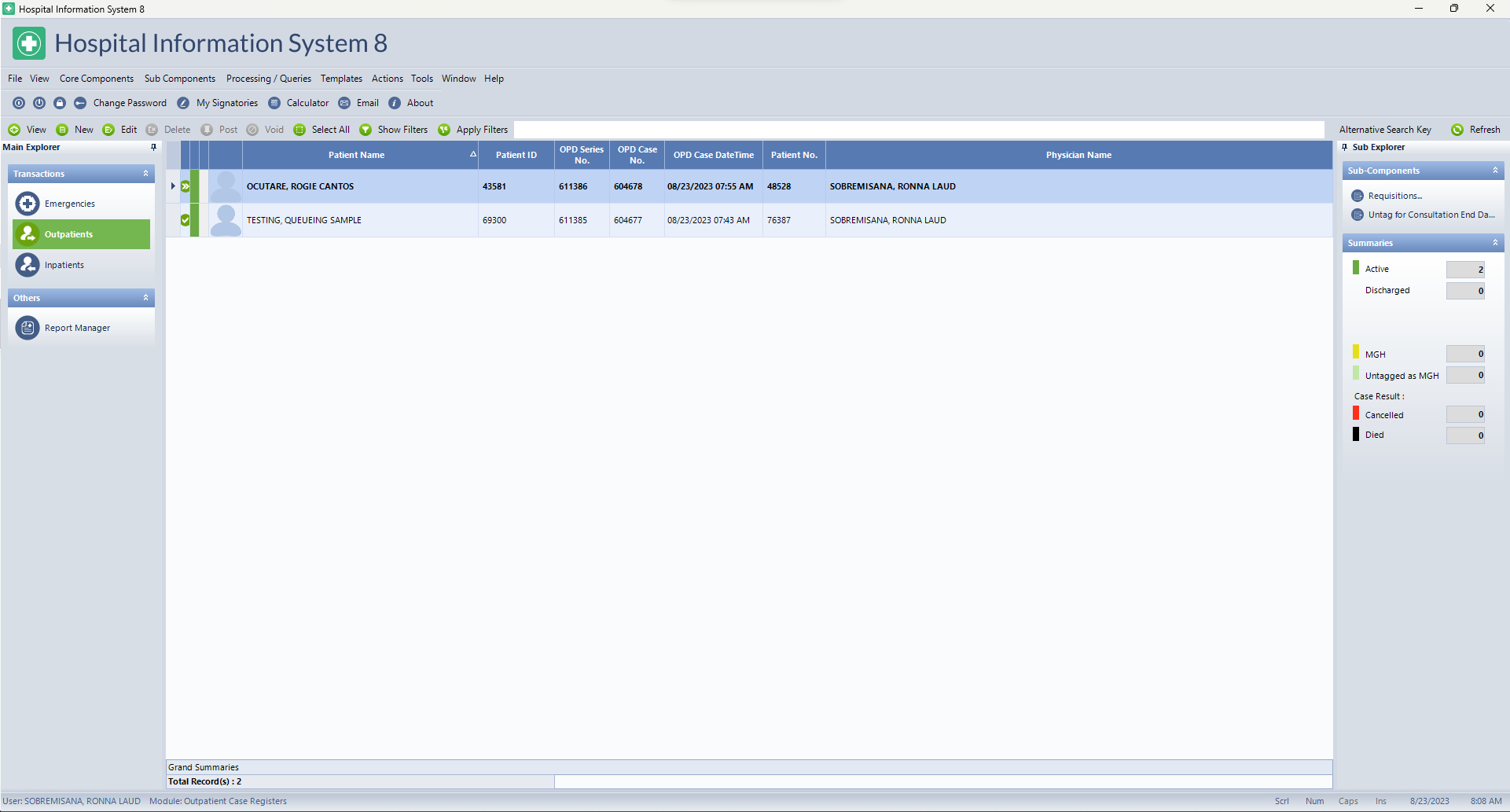
**FILL UP NECESSARY DETAILS OF THE PATIENT AND DATE OF SICKLEAVE.**

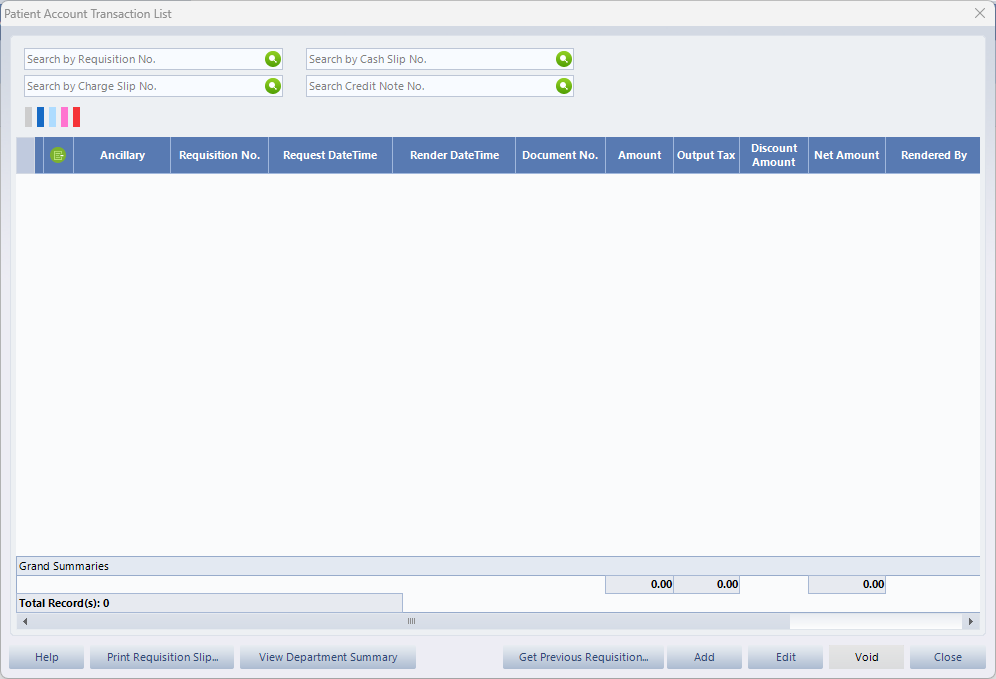
**THEN CLICK SAVE AND CLOSE.**

**OPEN HIS THEN CLICK OUTPATIENTS**

**FIND THE PATIENT THEN CLICK UNTAG FOR CONSULTATION, THEN CLICK CONFIRM**

**CLICK REQUISITIONS**

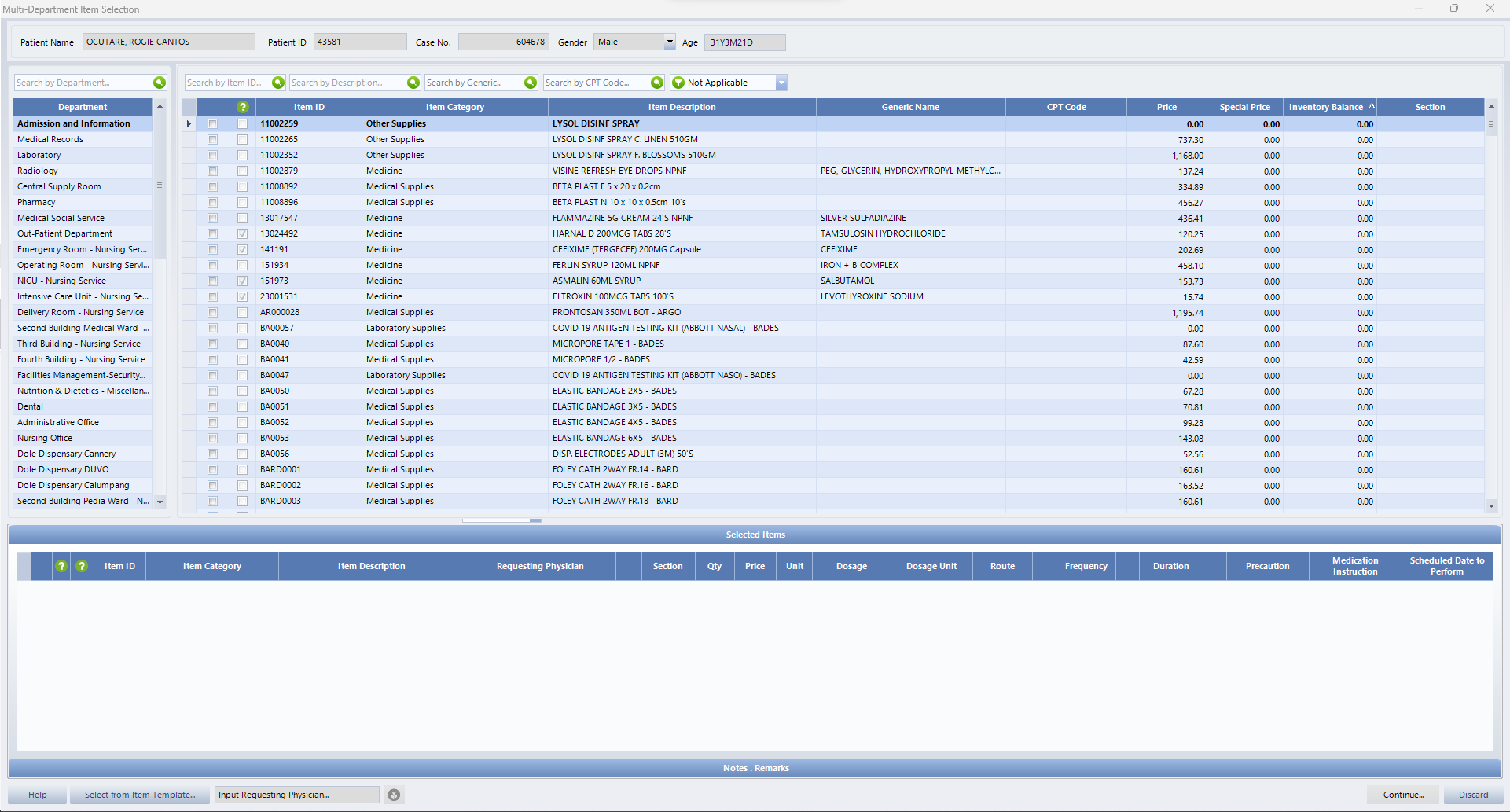
****

**CLICK ADD**

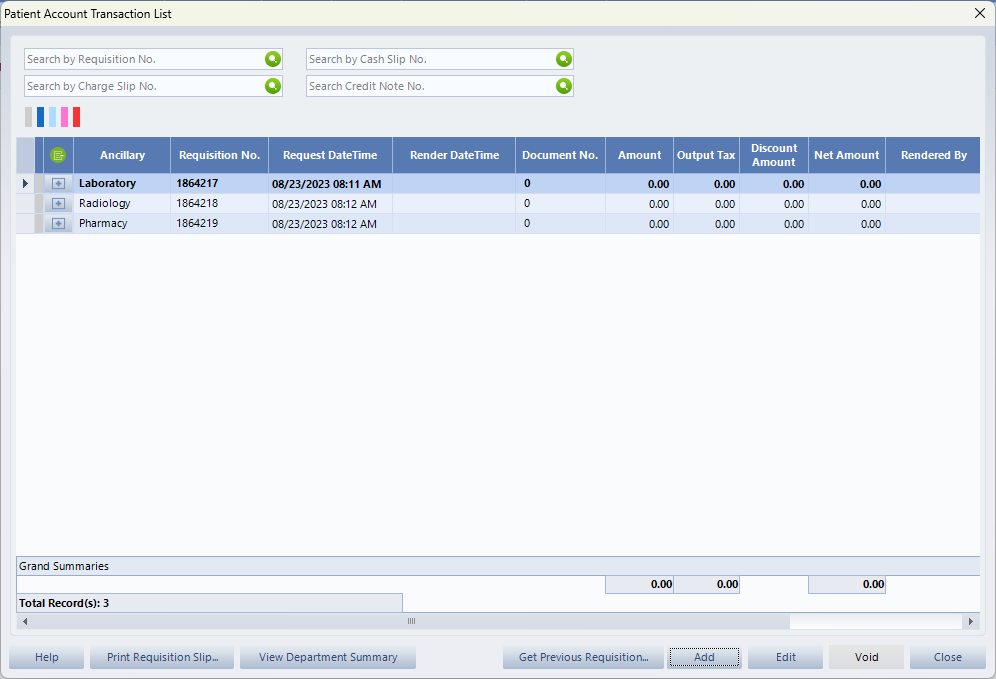
**LISTED ARE THE DEPARTMENTS CLICK THE SPECIFIC DEPARTEMENT FOR YOUR REQUEST.**

**PHARMACY - MEDICINES**

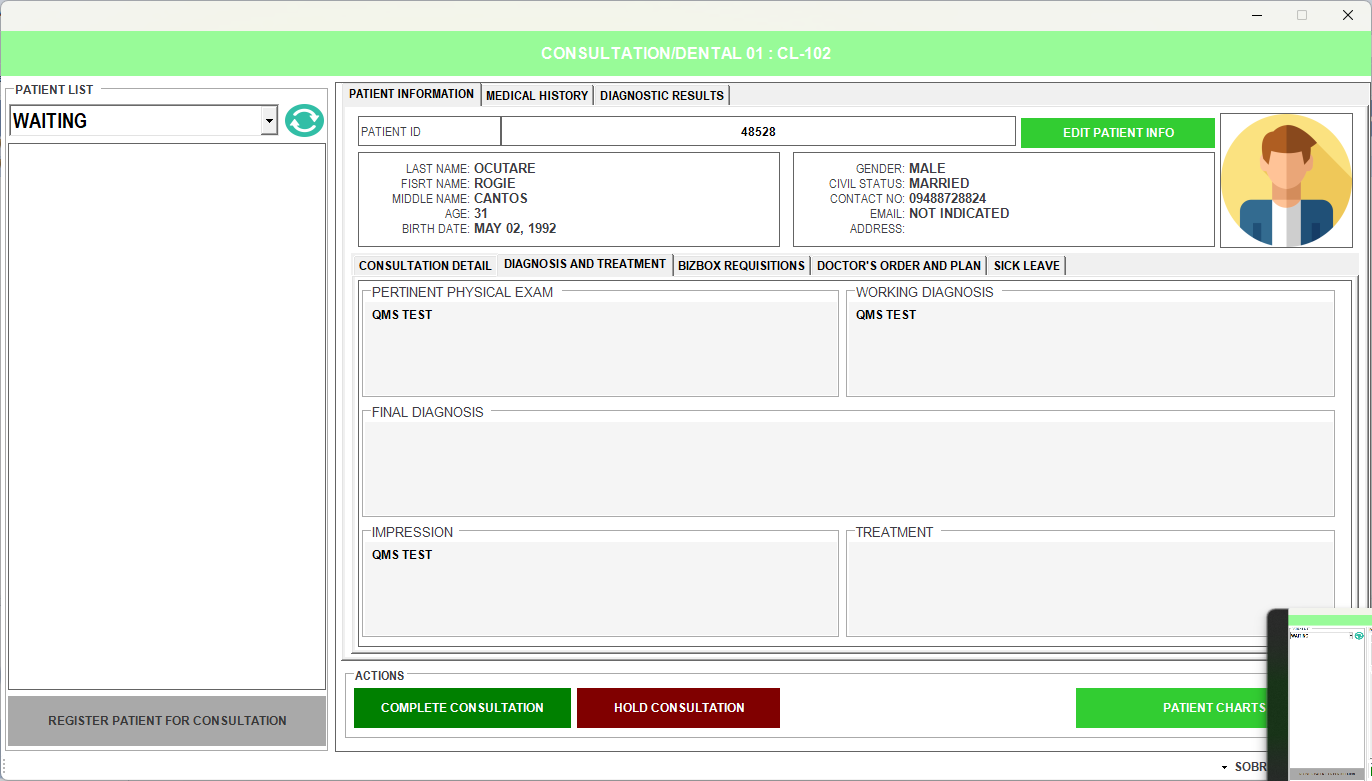
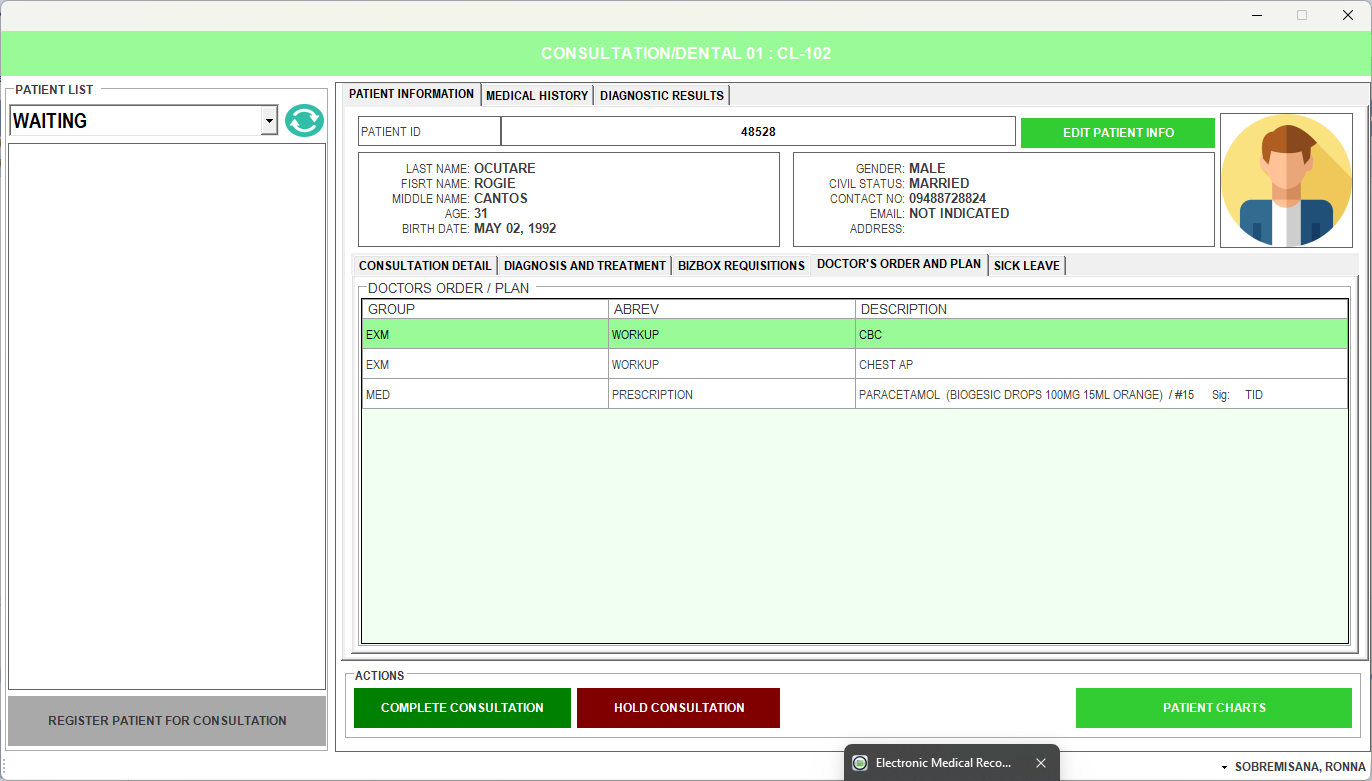
**LABORATORY AND RADIOLOGY - DIAGNOSTICS**

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**AFTER REQUEST THIS WILL BE THE APPEARANCE**

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**THEN RETURN TO QMS**

**ALL YOUR INPUTS IN EMR & HIS WILL APPEAR IN QMS**

**THEN CLICK COMPLETE CONSULTATION, EVERY DEPARTMENT REQUESTED A NUMBER WILL APPEAR, PLEASE WRITE IT AT THE BACK OF THE TICKET OF THE PATIENT.**